

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORM NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, FEBRUARY 12, 2026**

PRESENT

Reeve:	Justin Huber	Staff:	
Councillors:		CAO	Valerie Fendelet
Division No. One	Becky Huber	Foreman	Laurie Thompson
Division No. Two	Jason Delaine (via electronically)		
Division No. Three	Todd Miller (via electronically)		
Division No. Four	Evan Johnson	Delegations:	
Division No. Five	Daryl Glackin	Tracy Schwebius	9:10 a.m.
Division No. Six	Brett Sittler	Cardinal Energy Ltd.	10:00 a.m.

CALL TO ORDER

A quorum being present, Reeve Huber called the meeting to order at 9:00 a.m.

CONFLICT OF INTEREST DECLARATION

- None Declared

9:05 – 9:15 a.m. Delegation: Tracy Schwebius regarding maintenance practices within the RM of Reford.

026/2026 –REGULAR MEETING MINUTES

MOVED BY HUBER, B.

BE IT RESOLVED Council approve the minutes of the Regular Meeting held on January 15, 2026 as presented.

Carried.

027/2026 –SPECIAL MEETING MINUTES

MOVED BY JOHNSON, E.

BE IT RESOLVED Council approve the minutes of the Special Meeting held on January 19, 2026 as presented.

Carried.

Councillor Miller abstained

027/2026 – ACCOUNTS FOR PAYMENT

MOVED BY SITTler, B

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 17616 to 17642 in the amount of \$13,389.36,
2. electronic payments numbered 2026-0014 to 2026-0038 totalling \$62,173.65.

Carried.

028/2026 – BANK RECONCILIATION

MOVED BY HUBER, B.

BE IT RESOLVED Council acknowledges the January 31st, 2026 Bank Reconciliation balances as follows:

Chequing Account Operating	\$2,266,280.60
Savings Account	\$1,438,658.03
Fire Dpt. Capital Account	\$120,404.91
Welltraxx Stripe Account	\$7,001.18
Total Cash	<u>\$3,832,344.72</u>

Carried.

029/2026 – 2024 BENEFIT EXPENSES WRITE OFF

MOVED BY JOHNSON, E.

WHEREAS, it was identified after the 2024 audit that \$8,831.00 of benefit expenses attributable to the 2024 fiscal year were not properly allocated to that year; and

WHEREAS, these benefit expenses were instead recorded in the 2025 fiscal year in error;

BE IT RESOLVED that Council hereby authorizes administration to write-off of benefit expenses in the amount of \$8,831.00 to surplus in order to correct the fiscal year misallocation identified in the 2024 audit.

Carried.

030/2026 – BYLAW 2026-01 – SECOND READING

MOVED BY MILLER, T.

BE IT RESOLVED Bylaw No. 2026-01, being a Bylaw of the Rural Municipality of Reford No. 379 to Impose an Interest Penalty on Unpaid General Accounts Receivable be read a second time.

Carried.

031/2026 – BYLAW 2026-01 – THIRD READING & ADOPTION

MOVED BY GLACKIN, D.

BE IT RESOLVED Bylaw No. 2026-01, being a Bylaw of the Rural Municipality of Reford No. 379 to Impose an Interest Penalty on Unpaid General Accounts Receivable be read a third time and adopted.

Carried.

032/2026 – SMHI DELEGATION

MOVED BY SITTLER, B.

BE IT RESOLVED in accordance with section 3 of *The Municipal Hail Insurance Act*, Council appoints Todd Miller as a delegate to attend the Annual Meeting of the Saskatchewan Municipal Hail Association.

Carried.

033/2026 – IN-CAMERA SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move into a closed session, pursuant to clause 120 of *The Municipalities Act*, to discuss receive advice from officials, the time being 9:42 a.m.

Carried.

Present: Reeve Huber, J.; **Councillors:** Huber, B., Delainey, J., Miller, T., Johnson, E. Glackin, D., Sittler, B.; **CAO Fendelet.**

9:45 a.m. Robin Bloski, Community Planner joined council meeting electronically.

10:00 a.m. Heath Williamson, Cardinal Energy Ltd. joined council meeting electronically.

10:25 a.m. Heath Williamson, Cardinal Energy Ltd. exited council meeting.

10:40 a.m. Robin Bloski, Community Planner exited council meeting.

10:40 a.m. Colin Warnecke, SARM joined council meeting electronically.

10:50 a.m. Colin Warnecke, SARM exited council meeting.

034/2026 – RESUME OPEN SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 10:57 a.m.

Carried.

035/2026 - GRID ROAD 657 ACCESS

MOVED BY GLACKIN, D.

WHEREAS a Rural Municipality has direction, control, and management of all municipal roads within its boundary pursuant to section 12 of *The Municipalities Act*; and

WHEREAS an engineering review has indicated that Grid 657 is at the end of its service life, requiring major reconstruction and upgrades to meet the network demands of a heavy-haul corridor; and

WHEREAS any further industrial development would generate operational traffic volumes that exceed the structural capacity of the existing road, resulting in significant risk of damage, unsafe conditions, and unreasonable municipal cost exposure;

BE IT RESOLVED THAT Council denies authorization for industrial access to Grid 657 for the purpose of constructing, operating, or expanding any industrial development unless and until roadway improvements are completed; and

BE IT FURTHER RESOLVED THAT no development or building permit shall be issued for any industrial development proposing access via Grid 657 until such time as the applicant upgrades the affected road segments to a standard acceptable to the Rural Municipality, at the applicant's sole cost and enters into a Road Use and Maintenance Agreement satisfactory to the Municipality.

Carried.

036/2026 - TOWNSHIP ROAD 384 ACCESS

MOVED BY MILLER, T.

WHEREAS a Rural Municipality has direction, control, and management of all municipal roads within its boundary pursuant to section 12 of *The Municipalities Act*; and

WHEREAS the road known as Township Road 384, specifically from Grid 657 to Range Road 3201, is classified as a "Class 6", as described pursuant to the provincial road classification system, and is not constructed to a standard capable of supporting industrial traffic; and

WHEREAS the any proposed industrial development would generate construction and operational traffic volumes that exceed the structural capacity of the existing road, resulting in significant risk of damage, unsafe conditions, and unreasonable municipal cost exposure; and

WHEREAS the municipality has no obligation to upgrade municipal infrastructure to accommodate private industrial development;

BE IT RESOLVED THAT Council denies authorization for industrial access to Township Road 384 from Grid 657 to Range Road 3201 for the purpose of constructing or operating an industrial development; and

BE IT FURTHER RESOLVED THAT no development or building permit shall be issued for any industrial development proposing access via Township Road 384 from Grid 657 to Range Road 3201 until such time as the applicant upgrades the affected road segments to a standard acceptable to the RM, and enters into a Road Use and Maintenance Agreement satisfactory to the RM.

Carried.

037/2026 – ZONING BYLAW AMENDMENTS

MOVED BY HUBER, B.

WHEREAS Council has considered the recommended amendments to the Zoning Bylaw as presented;

BE IT RESOLVED Council hereby instructs the Development Officer and administration to proceed with the preparation and processing of the recommended amendments to the Zoning Bylaw as presented, including all required public notice, advertising, and public hearing procedures in accordance with legislative requirements.

Carried.

038/2026 – ADMINISTRATION REPORT

MOVED BY GLACKIN, D.

BE IT RESOLVED the Administration Report be received as information.

Carried.

039/2026 – ACCESS TO INFORMATION POLICY

MOVED BY HUBER, J.

WHEREAS Council previously approved the Access to Information Policy pursuant to Resolution No. 299/2025; and

WHEREAS the Head and Access Officer have determined that amendments to the policy are necessary to address increasing volume, frequency, and complexity of access to information requests and associated administrative demands;

BE IT RESOLVED Council hereby approves the amended Access to Information Policy as presented, thereby replacing the policy adopted under Resolution No. 299/2025.

Carried.

040/2026 – NATIONAL ROAD RESILIENCE PROJECT PARTICIPATION

MOVED BY JOHNSON, E.

WHEREAS the RM has been accepted to participate in the National Road Resilience Project, offered through the Climate Ready Infrastructure Service Program;

BE IT RESOLVED Council hereby acknowledges and supports the RM's participation in the National Road Resilience Project to receive a Climate Hazard Analysis for Grid 657 to assess climate-related risks and support infrastructure planning and resilience.

Carried.

041/2026 – PRAIRIE SUSTAINABLE SERVICE DELIVERY SUPPORT PROGRAM PARTICIPATION

MOVED BY DELAINEY, J.

BE IT RESOLVED Council acknowledges the RM has been accepted to receive free capacity-building support to strengthen asset management practices and improve climate readiness for municipal infrastructure through the Prairie Sustainable Service Delivery Support Program;

BE IT FURTHER RESOLVED Council hereby supports the RM's participation in the program; authorizing Reeve Huber to execute a Letter of Support, additionally authorizing CAO Fendeleit to execute any other related documentation to facilitate the RM's participation.

Carried.

042/2026 ENGAGE EXTERNAL FOIP PROCESSING SUPPORT

MOVED BY HUBER, B.

WHEREAS Council finds that an estimated 10–15% diversion of the CAO's annual hours to processing access to information requests unreasonably interferes with the operation of the RM;

BE IT RESOLVED no further municipal administrative resources be expended to process access to information requests; and

BE IT RESOLVED the RM engage legal counsel and/or a consultant to process access to information requests, additionally supporting the Head and the delegated official; and

BE IT FURTHER RESOLVED that, in accordance with section 5(4) of *The Local Authority Freedom of Information and Protection of Privacy Act Regulations*, any associated costs the RM incurs from legal counsel and/or a consultant for the search and retrieval of electronic data required to provide access to a requested record shall be payable by the applicant at the time when access is given.

Carried.

043/2026 – IN-CAMERA SESSION

MOVED BY HUBER, B

BE IT RESOLVED Council move into a closed session, pursuant to clause 120 of *The Municipalities Act*, to discuss legal matters, the time being 11:34 a.m.

Carried.

Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Johnson, E., Sittler, B.; CAO Fendelet.

11:34 a.m. Councillor Glackin exited council chambers.

044/2026 – RESUME OPEN SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:29 p.m.

Carried.

12:29 p.m. Reeve Huber recessed council meeting for lunch.

12:29 p.m. Councillor Delainey exited council meeting.

12:55 p.m. Councillor Glackin entered council chambers.

12:55 p.m. Reeve Huber reconvened council meeting.

045/2026 – FINANCIAL STATEMENT

MOVED BY SITTLER, B.

BE IT RESOLVED Council accept the Statement of Financial Position for the month of January, 2026, as presented.

Carried.

1:07 p.m. Foreman, Laurie Thompson entered council chambers.

046/2026 – IN-CAMERA SESSION

MOVED BY HUBER, B

BE IT RESOLVED Council move into a closed session, pursuant to clause 120 of *The Municipalities Act*, to receive advice from officials, the time being 1:17 p.m.

Carried.

Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Johnson, E., Glackin, D., Sittler, B.; CAO Fendelet, Foreman Laurie Thompson.

1:46 p.m. Steven Gehlen, RMI joined council meeting electronically.

2:25 p.m. Steven Gehlen, RMII exited council meeting.
2:29 p.m. Foreman, Laurie Thompson exited council chambers.
3:10 p.m. CAO Fendelet exited council chambers.
3:18 p.m. CAO Fendelet entered council chambers.

047/2026 – RESUME OPEN SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 3:18 p.m.

Carried.

048/2026 – FOREMAN REPORT

MOVED BY JOHNSON, E.

BE IT RESOLVED the verbal Foreman Report be received as information.

Carried.

049/2026 - SARM LIABILITY INSURANCE COVERAGE

MOVED BY HUBER, B.

WHEREAS the Municipality is currently named in two litigation matters, being:

1. A claim alleging wrongful taking/conversion of a tractor; and
2. A claim alleging defamation; and

WHEREAS the above matters fall within the RM's coverage under the Saskatchewan Association of Rural Municipalities (SARM) Liability Self-Insurance Plan;

BE IT RESOLVED Council acknowledges that SARM Liability Insurance has assumed carriage, conduct, and control of the defence of the above-noted litigation matters.

Carried.

Councillor Glackin Abstained

050/2026 - GRADER PURCHASE AUTHORIZATION

MOVED BY SITTLER, B.

BE IT RESOLVED Council authorizes Foreman Laurie Thompson to negotiate a purchase offer with CAT Finning up to \$300,000 plus taxes for a 2021 John Deere 872GP grader including attachments;

BE IT FURTHER RESOLVED Council authorizes the Administrator to execute purchase agreement documents to finalize the purchase and issue payment.

Carried.

051/2026 – RESPONSE TO DELEGATION PRESENTATION

MOVED BY MILLER, T.

BE IT RESOLVED that Council acknowledges receipt of delegate Tracy Schwebius' presentation at this meeting regarding maintenance practices within the RM; and

WHEREAS portions of the presentation extended beyond the subject matter submitted for delegation approval;

THEREFORE BE IT RESOLVED that Council accepts the presentation as information only and considers the matter dealt with, with no additional action or comment to be issued other than written acknowledgment from the Reeve.

Carried.

052/2026 – CORRESPONDENCE

MOVED BY SITTLER, B.

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 8(b)(v)(a) RM Langenburg (2026/01/28).

Carried.

053/2026 – ADJOURN

MOVED BY SITTLER, B.

BE IT RESOLVED this meeting adjourn, time being 3:35 p.m.

Carried.

Reeve Justin Huber

CAO Valerie Fendele