

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE RURAL MUNICIPALITY OF REFORM NO. 379  
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN  
THURSDAY, JANUARY 15, 2026**

**PRESENT**

Reeve:	Justin Huber	Staff:	
Councillors:		CAO	Valerie Fendelet
Division No. One	Becky Huber	Foreman	Laurie Thompson
Division No. Two	Jason Delaine		
Division No. Three	Todd Miller (via electronically)		
Division No. Five	Daryl Glackin	Delegation(s):	
Division No. Six	Brett Sittler	Scott Ratushny, Cardinal Energy Ltd.	

**REGRETS** Division No. Four Evan Johnson

**CALL TO ORDER**

A quorum being present, Reeve Huber called the meeting to order at 9:02 a.m.

**CONFLICT OF INTEREST DECLARATION**

- None Declared

**9:04 a.m. Reeve Huber recessed council meeting for public hearing.**

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**Public Hearing for Discretionary Use – Subdivision NW 15-39-20 W3M Ext. 43**

*Municipal Planner Robin Bloski formally opened the Public Hearing at 9:04 a.m. to receive any comments and submissions regarding subdivide out ≈70-acre parcel including a yard site from the remainder of the quarter on NW 15-39-20 W3M Ext. 43. A discretionary use, currently allowed, within the **A – Agriculture District**, as per 6.1.2, Table 6-1 of the RM of Reford Zoning Bylaw No. 1/2017*

**Attendees from the Public: None**

**Public Comments:** CAO Fendelet reported one (1) written submission and two (2) verbal submissions were received expressing “No Concerns”.

*Municipal Planner Robin Bloski closed the Public Hearing at 9:10 a.m.*

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**9:10 a.m. Reeve Huber reconvened council meeting.**

**001/2026 – SUBDIVISION NE 01-39-18 W3M**

**MOVED BY SITTLER, B.**

BE IT RESOLVED Council approves the application of Boisvert Underground Services Ltd. to subdivide 28.3 ha (69.92 ac) parcel labelled as Parcel ‘A’ of NW 15-39-20 W3M Ext. 43 subject to execution of Servicing Agreements requiring payment of applicable planning and servicing fees.

Carried.

**9:12 a.m. Municipal Planner, Robin Bloski exited the meeting.**

**002/2026 –REGULAR MEETING MINUTES**

**MOVED BY MILLER, T.**

BE IT RESOLVED Council approve the minutes of the Regular Meeting held on December 18, 2025 as presented.

Carried.

**003/2026 – ACCOUNTS FOR PAYMENT**

**MOVED BY DELAINEY, J.**

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment, as presented:

1. cheques numbered 17616 to 17633 in the amount of \$36,092.86,
2. electronic payments numbered 2026-001 to 2026-0013 totalling \$216,730.33.

Carried.

**004/2026 – FINANCIAL STATEMENT**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED Council accept the Statement of Financial Position for the month of December, 2025, as presented.

Carried.

**005/2026 – BANK RECONCILIATION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council acknowledges the December 31<sup>st</sup>, 2025 Bank Reconciliation balances as follows:

Chequing Account Operating	\$2,411,325.73
Savings Account	\$1,435,914.06
Fire Dpt. Capital Account	\$120,404.91
Welltraxx Stripe Account	\$7,001.22
<b>Total Cash</b>	<b><u><u>\$3,974,645.92</u></u></b>

Carried.

**006/2026 – BYLAW 2026-01 – INTRODUCTION AND FIRST READING**

**MOVED BY SITTLER, B.**

BE IT RESOLVED Bylaw No. 2026-01, being a Bylaw of the Rural Municipality of Reford No. 379 to Impose an Interest Penalty on Unpaid General Accounts Receivable be introduced and read a first time.

Carried.

**007/2026 – ADMINISTRATION REPORT**

**MOVED BY HUBER, B.**

BE IT RESOLVED the Administration Report be received as information.

Carried.

**008/2026 – PROPERTY TAX ABATEMENT – CROWN LAND**

**MOVED BY SITTLER, B.**

BE IT RESOLVED Council approves a tax abatement for the 2025 tax year as follows:

Municipal Taxes: \$132.72

School Taxes: \$ 20.13

applied to the land described as Parcel A, Plan 101612180 NE 11-39-20 W3M registered in His Majesty The King.

Carried.

**009/2026 – ANNUAL APPOINTMENTS – BUILDING OFFICIALS**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED pursuant to subsection 16(2) of *The Construction Codes Act*, Council appoints the employees or subcontractors with Construction Code Authority with the following to serve as Building Officials for the Rural Municipality of Reford No. 379:

<u>Inspector Name</u>	<u>Class</u>	<u>Licence #</u>	<u>Inspector Name</u>	<u>Class</u>	<u>Licence #</u>
Ryan Shepherd	BOL-3	BOL360	Janelle Cox	BOL-2R	BOL845
Chris Gates	BOL-3	BOL105	Jerry Wintonyk	BOL-1	BOL517
Karly Heatcoat	BOL-3	BOL421	Virginia Shepley	BOL-3	BOL517
Rashel Gervais	BOL-3	BOL307	Dan Knutson	BOL-3	BOL112
Ryan Paquette	BOL-3	BOL314	Dale Wagner	BOL-2	BOL035
Raymond Hummeny	BOL-2R	BOL635	Dwayne Williams	BOL-2	BOL112
Ben McLeod	BOL-2R	BOL805			

Carried.

**010/2026 – SARM PROPERTY SELF-INSURANCE PLAN ADDITION**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED the 500-gallon fuel tank, accessories, and contents be added the RM's property insurance with SARM.

Carried.

**10:28 a.m. Foreman Laurie Thompson entered council chambers.**

**011/2026 – IN-CAMERA SESSION**

**MOVED BY HUBER, B**

BE IT RESOLVED Council move into a closed session to discuss receive advice from officials pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 10:38 a.m.

Carried.

**Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Glackin, D., Sittler, B.; CAO Fendelet, Foreman Laurie Thompson.**

**11:25 a.m. Scott Ratushny, Cardinal Energy Ltd. joined council meeting, via electronically.**

**11:52 a.m. Scott Ratushny, Cardinal Energy Ltd. exited council meeting.**

**012/2026 – RESUME OPEN SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 11:57 a.m.

Carried.

**013/2026 – FOREMAN REPORT**

**MOVED BY DELAINEY, J.**

BE IT RESOLVED the verbal Foreman Report be received as information.

Carried.

**11:58 a.m. Foreman Laurie Thompson exited council chambers**

**11:59 a.m. Reeve Huber recessed meeting for lunch.**

**014/2026 – FIDELITY BOND**

**MOVED BY HUBER, B.**

BE IT RESOLVED, in accordance with subsection 113(3) of *The Municipalities Act*, Council acknowledges presentation of a fidelity bond.

Carried.

**015/2026 – MUNICIPAL REVENUE SHARING GRANT DECLARATION**

**MOVED BY MILLER, T.**

BE IT RESOLVED Council of the Rural Municipality of Reford No. 379 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- in good standing with respect to the reporting and remittance of Education Property Taxes;
- adoption of a Council Procedures Bylaw;
- adoption of an Employee Code of Conduct; and
- all members of council have filed and annually updated their Public Disclosures Statements, as required; and

BE IT FURTHER RESOLVED, that Council authorizes CAO Fendelet to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

**016/2026 – SARM PROCUREMENT**

**MOVED BY HUBER, J.**

BE IT RESOLVED Council authorizes the RM's participation in the SARM Procurement program for 2026.

Carried.

**017/2026 – WORKERS' COMPENSATION BOARD COVERAGE - 2026**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED the Saskatchewan Workers' Compensation Board coverage be set at the minimum amount of \$42,235.00 for all elected officials and appointed officials for 2026.

Carried.

**018/2026 – SASK. LOTTERIES GRANT ALLOCATION**

**MOVED BY DELAINEY, J.**

BE IT RESOLVED the RM allocate \$970.00 (122 population x \$7.95/person) to the Town of Wilkie and an amount of \$795.00 (100 population x \$7.95/person) to the Village of Landis for application under the Saskatchewan Lotteries Community Grant Program

Carried.

**019-2026 ENHANCED INFORMATION TECHNOLOGY (IT) SERVICES**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED the RM's IT Services be upgraded to the Premium Services level offered through the RM's municipal software provider Munisoft.

Carried

**020/2026 – IN-CAMERA SESSION**

**MOVED BY HUBER, B**

BE IT RESOLVED Council move into a closed session to discuss legal matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 1:16 p.m.

Carried.

**Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Sittler, B.; CAO Fendelet.**

**1:16 p.m. Councillor Glackin exited council chambers.**

**1:16 p.m. McKercher, LLP joined council meeting via electronically.**

**2:45 p.m. McKercher, LLP exited council meeting.**

**3:01 p.m. Councillor Glackin entered council chambers.**

**021/2026 – RESUME OPEN SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 3:01 p.m.

Carried.

**022/2026 – CORRESPONDENCE**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 9(b)(xi)(c) District #30 ADD Board (2025/12/30);
- 9(b)(xi)(d) Divestco (2026/01/07);

BE IT FURTHER RESOLVED the following correspondence, having been circulated and/or dealt with be acknowledged as information received without further comment being issued:

- 9(b)(xi)(a) SMHI (2025/12/04)
- 9(b)(xi)(b) RM Winslow #319 (2025/12/16);

BE IT FURTHER RESOLVED Administration provide a response to the following correspondence:

- 9(b)(xi)(b) RM Winslow #319 (2025/12/16).

Carried.

**023/2026 CORRESPONDENCE – DUANE WESTGARD**

**MOVED BY HUBER, B.**

BE IT RESOLVED all correspondence received from Duane Westgard be forwarded to legal counsel for advisement and guidance.

Carried.

**Councillor Becky Huber requested recorded vote.**

**Reeve–For, Division 1–For, Division 2-For, Division 3-For, Division 5-Abstain, Division 6-For.**

**024/2026CORRESPONDENCE – PAMELA MICHAELS**

**HUBER, B.**

BE IT RESOLVED all correspondence received from Pamela Michaels be forwarded to legal counsel for advisement and guidance.

Carried.

**Councillor Becky Huber requested recorded vote.**

**Reeve–For, Division 1–For, Division 2-For, Division 3-For, Division 5-Abstain, Division 6-For.**

**025/2026 – ADJOURN**

**MOVED BY SITTLER, B**

BE IT RESOLVED this meeting adjourn, time being 3:15 p.m.

Carried.

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Reeve Justin Huber

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CAO Valerie Fendele