

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORD NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, APRIL 9, 2026**

PRESENT

Reeve:	Justin Huber	Staff:	
Councillors:		CAO	Valerie Fendelet
Division No. One	Becky Huber	Foreman	Laurie Thompson
Division No. Two	Jason Delainey	Planners	Robin Bloski,
Division No. Three	Todd Miller		Yvonne Prusak
Division No. Four	Evan Johnson		Northbound Planning
Division No. Five	Daryl Glackin	Assist.	Janet Hollingshead-Leslie
Division No. Six	Brett Sittler	Delegations:	NONE

CALL TO ORDER

A quorum being present, Reeve Huber called the meeting to order at 8:58 a.m.

CONFLICT OF INTEREST DECLARATION

- None Declared

075/2026 – REGULAR MEETING MINUTES

MOVED BY GLACKIN, D.

BE IT RESOLVED Council approve the minutes of the Regular Meeting held on March 5, 2026 as presented.

Carried.

076/2026 – ACCOUNTS FOR PAYMENT

MOVED BY JOHNSON, E.

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment

1. cheques numbered 17650 to 17666 in the amount of \$20,040.57,
2. electronic payments numbered 2026-0057 to 2026-0079 totalling \$91,997.25.

Carried.

077/2026 – FINANCIAL STATEMENT

MOVED BY DELAINEY, J.

BE IT RESOLVED Council accept the Statement of Financial Position for the month of March, 2026, as presented.

Carried.

078/2026 – BANK RECONCILIATION

MOVED BY MILLER, T.

BE IT RESOLVED Council acknowledges the March 31st, 2026 Bank Reconciliation balances as follows:

Chequing Account Operating	\$1,840,948.96
Savings Account	\$1,443,895.15
Fire Dpt. Capital Account	\$120,404.91
Welltraxx Stripe Account	\$11,303.18
Total Cash	<u>\$3,416,552.20</u>

Carried.

079/2026 – ADMINISTRATION REPORT

MOVED BY SITTler, B.

BE IT RESOLVED the verbal Administration Report be received as information.

Carried.

080/2026 – MAINTENANCE REPORT

MOVED BY HUBER, B.

BE IT RESOLVED the verbal Maintenance Report be received as information.

Carried.

9:34 a.m. Foreman Laurie Thompson exited council chambers.

081/2026 – RM PROPERTY – LOT/PARCEL LAND CONSOLIDATION

MOVED BY HUBER, B.

BE IT RESOLVED Administration is authorized to proceed, complete and submit all necessary documentation related to with the consolidation of RM-owned lots/parcels within the RM boundaries.

Carried.

9:53 a.m. Councillor Jason Delaine exited council chambers.

082/2026 – 2025 PROPERTY TAX ARREARS ENFORCEMENT

MOVED BY HUBER, B.

BE IT RESOLVED Council acknowledges the List of Lands in Arrears presented to the head of Council April 9, 2026;

BE IT FURTHER RESOLVED Council approves the exclusion of properties from the Tax Enforcement List in which the amount of taxes in arrears does not exceed one half of the previous year's tax levy.

Carried.

10:00 a.m. Reeve Huber recessed council meeting for Public Hearings regarding Zoning Bylaw Amendment.

10:00 a.m. Robin Bloski and Yvonne Prusak, Northbound Planning joined council meeting electronically.

Public Hearing for Proposed Bylaw 2026-02

Municipal Planner Robin Bloski formally opened the Public Hearing at 10:00 a.m. to receive any comments and submissions regarding proposed Bylaw 2026-02, being a Bylaw to amend Bylaw No. 1-2017, known as The Zoning Bylaw.

Attendees from the Public: None

1. PART 4 – GENERAL REGULATIONS, SECTION 4.14 SETBACK FROM CENTRE LINE OF ROADS, is amended by adding in the following clause after 4.14.1: “

4.14.2 Council may exempt at their discretion the following uses from the setback requirements: resource development, public and municipal facilities, utilities, places of worship, cemeteries, public halls and buildings and historic, archaeological, wildlife and conservation management use, agricultural related buildings and structures.”

2. PART 4 – GENERAL REGULATIONS, SECTION 4.13.23 Oil and Gas Development, is amended by deleting in its entirety and replacing with the following: “

4.13.23 Oil, Gas, & Sub-Surface Mineral Extraction Activity

Development proposed on lands that may be subject to subsidence due to sub-surface

mineral extraction activities shall be subject to the following:

- (1) Exploration and development of oil and gas shall be subject to all federal and provincial requirements, and such activity must comply with the objectives and policies outlined in the North West Resource Corridor District Plan.
- (2) Oil and gas exploration, extraction and development within the RM shall occur in accordance with *The Oil and Gas Conservation Regulations, 2012*.
- (3) Multiple parcel country residential subdivisions, single parcel country residences and residential sites located in proximity to oil wells may be subject to separation requirements from an oil well, as per *The Subdivision Regulations*.
- (4) Multiple parcel country residential developments, single parcel country residences and residential sites located in proximity to sour gas wells with H₂S concentrations over 100 ppm may be subject to separation requirements based on guidelines as recommended by the Ministry of Government Relations.
- (5) In addition to any other information required by Council, the applicant shall submit, as part of their development permit application, information regarding any hazardous material to be kept or stored on the site, an emergency management plan, a screening and landscape plan, site grading and drainage plans, and information regarding proposed truck routes and road maintenance measures. The applicant may be required to enter into a road maintenance agreement.
- (6) The applicant shall suitably screen and landscape the facility from neighbouring properties to the satisfaction of Council.
- (7) Council may require the developer to undertake specific safeguards to address safety issues related to material kept on the site and nuisance issues related to light, dust, noise, odor, smoke, or similar conditions.
- (8) Sub-surface mineral extraction activity shall align with the Statements of Provincial Interest.
- (9) It shall be the proponent's responsibility to determine in consultation with the Ministry of Energy and Resources whether the land may be in an area affect by active mineral extraction agreements.
- (10) Proponents may be required to consult a qualified professional to assess the suitability of the site for the proposed development and identify appropriate mitigation measures.
- (11) Council may require the applicant to suitably screen and landscape the facility from neighbouring properties to the satisfaction of Council.
- (12) Council may require the applicant to undertake specific safeguards to address safety issues related to material kept on the site and nuisance issues related to light, dust, noise, odor, smoke, or similar conditions.
- (13) The Municipality may apply special standards, to protect the municipal interest when transportation, utility and pipeline facilities cross municipal roads, or when seismic activity is proposed on roads or road allowances.
- (14) Upon approval by the Municipality, the owner of a pipeline shall provide the Municipality at least 48 hours' notice of the owner's intention to commence work. Written request must be made to the RM before construction begins and the owner shall obtain the required Municipal standards for construction approaches and for pipelines (flowlines) crossing road allowances.
- (15) Council may require the applicant to submit a Traffic Impact Assessment and haul route options.
- (16) Council may require the applicant to enter into a Memorandum of Understanding regarding the development."

Public Comments: None

10:02 a.m. Councillor Jason Delaine entered council chambers.
Municipal Planner Robin Boski closed the Public Hearing at 10:03 a.m.

10:03 a.m. Reeve Huber reconvened council meeting.

083/2026 – BYLAW 2026-02 – SECOND READING
MOVED BY GLACKIN, D.

BE IT RESOLVED Bylaw No. 2026-02, being a Bylaw of the Rural Municipality of Reford No. 379 to Amend Bylaw 1/2017 Known as the Zoning Bylaw be read a second time.

Carried.

084/2026 – BYLAW 2026-02 – THIRD READING
MOVED BY HUBER, B.

BE IT RESOLVED Bylaw No. 2026-02, being a Bylaw of the Rural Municipality of Reford No. 379 to Amend Bylaw 1/2017 Known as the Zoning Bylaw be read a third time and adopted.

Carried.

085/2026 – IN-CAMERA SESSION
MOVED BY HUBER, B.

BE IT RESOLVED Council move into a closed session, pursuant to clause 120 of *The Municipalities Act*, to receive advice from officials, the time being 10:06 a.m.

Carried.

Present: Reeve Huber, J.; Councillors: Huber, B., Delaine, J., Miller, T., Glackin, D., Johnson, E., Sittler, B.; CAO Fendele; Yvonne Prusak and Robin Boski, Northbound Planning.

10:55 a.m. Robin Boski and Yvonne Prusak, Northbound Planning exited council meeting.
11:10 a.m. Janet Hollingshead-Leslie entered council chambers.
11:30 a.m. Janet Hollingshead-Leslie exited council chambers.

086/2026 – RESUME OPEN SESSION
MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 11:46 a.m.

Carried.

087/2026 – CORRESPONDENCE
MOVED BY GLACKIN, D.

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 8(b)(v)(a) Town of Wilkie 2026/03/12),
- 8(b)(v)(b) WCMG (2026/03/31).

Carried.

088/2026 – ADJOURN
MOVED BY SITTLER, B.

BE IT RESOLVED this meeting adjourn, time being 12:12 p.m.

Carried.

Reeve Justin Huber

CAO Valerie Fendele