

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORD NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, MARCH 5, 2026**

PRESENT

Reeve:	Justin Huber	Staff:	
Councillors:		CAO	Valerie Fendeleit
Division No. One	Becky Huber	Foreman	Laurie Thompson
Division No. Two	Jason Delaine	Planner	Robin Boski,
Division No. Three	Todd Miller		Northbound Planning
Division No. Four	Evan Johnson		
Division No. Five	Daryl Glackin	Delegations:	
Division No. Six	Brett Sittler	Cardinal Energy Ltd.	10:30 a.m.

CALL TO ORDER

A quorum being present, Reeve Huber called the meeting to order at 9:01 a.m.

CONFLICT OF INTEREST DECLARATION

- None Declared

054/2026 – REGULAR MEETING MINUTES

MOVED BY MILLER, T.

BE IT RESOLVED Council approve the minutes of the Regular Meeting held on February 12, 2026 with the following correction(s) to Resolution #033/2026 - strike “discuss”.

Carried.

055/2026 – ACCOUNTS FOR PAYMENT

MOVED BY HUBER, B.

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment

1. cheques numbered 17643 to 17649 in the amount of \$343,104.84,
2. electronic payments numbered 2026-0039 to 2026-0056 totalling \$81,687.84;

which includes the previously approved 2022 John Deere 872GP grader purchase for \$299,000 plus applicable taxes.

Carried.

056/2026 – FINANCIAL STATEMENT

MOVED BY DELAINEY, J.

BE IT RESOLVED Council accept the Statement of Financial Position for the month of February, 2026, as presented.

Carried.

9:30 a.m. Foreman, Laurie Thompson entered council chambers.

057/2026 – BANK RECONCILIATION

MOVED BY SITTLER, B.

BE IT RESOLVED Council acknowledges the February 28th, 2026 Bank Reconciliation balances as follows:

Chequing Account Operating	\$1,861,012.94
Savings Account	\$1,441,141.19
Fire Dpt. Capital Account	\$120,404.91
Welltraxx Stripe Account	\$7,102.35
Total Cash	<u>\$3,429,661.39</u>

Carried.

9:45 a.m. Robin Boski, Community Planner joined council meeting electronically.

058/2026 – EXTENDED WARRANTY - 2022 JOHN DEERE 872GP GRADER

MOVED BY GLACKIN, D.

BE IT RESOLVED Council authorizes the purchase of an extended warranty coverage for a period of two (2) years or 3,000 operating hours, whichever occurs first, for the 2022 John Deere 872GP Motor Grader at an approximate cost of \$27,000;

BE IT FURTHER RESOLVED CAO Fendelet is hereby authorized to execute all necessary documents to complete the purchase of the extended warranty.

Carried.

10:07 a.m. Robin Boski, Community Planner exited council meeting.

058/2026 – BYLAW 2026-02 – INTRODUCTION & FIRST READING

MOVED BY HUBER, B.

BE IT RESOLVED Bylaw No. 2026-02, being a Bylaw of the Rural Municipality of Reford No. 379 to Amend Bylaw 1/2017 Known as the Zoning Bylaw be introduced and read a first time.

Carried.

059/2026 - SARM PROPERTY INSURANCE COVERAGE

MOVED BY MILLER, T.

BE IT RESOLVED the insured replacement cost value be \$317,000 for the 2022 John Deere 872GP Grader (s/n 1DW872GPCNF713315) with attachments under the RM's insurance coverage through Saskatchewan Association of Rural Municipalities (SARM) Property Self-Insurance Plan;

Carried.

060/2026 – FOREMAN REPORT

MOVED BY JOHNSON, E.

BE IT RESOLVED the Foreman Report be received as information.

Carried.

10:30 a.m. Scott Ratushny, Cardinal Energy Ltd. joined council meeting electronically.

10:47 a.m. Scott Ratushny, Cardinal Energy Ltd. exited council meeting.

061/2026 – IN-CAMERA SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move into a closed session, pursuant to clause 120 of *The Municipalities Act*, to discuss legal, personnel matters, and receive advice from officials, the time being 11:23 a.m.

Carried.

Present: Reeve Huber, J.; **Councillors:** Huber, B., Delainey, J., Miller, T., Glackin, D., Johnson, E., Sittler, B.; CAO Fendelet.

11:23 a.m. Councillor Glackin exited council chambers.

12:02 p.m. Councillor Glackin entered council chambers.

12:15 p.m. Foreman, Laurie Thompson exited council chambers.

12:15 p.m. CAO Fendelet exited council chambers.

12:18 p.m. CAO Fendelet entered council chambers.

062/2026 – RESUME OPEN SESSION
MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:18 p.m.

Carried.

063/2026 – REMUNERATION – COST OF LIVING INCREASE
MOVED BY MILLER, T.

BE IT RESOLVED the permanent administrative and maintenance staff, and seasonal maintenance employee Wayne Tornberg, receive a remuneration increase of 3%, as per the recommended RMAA cost of living increase for the 2026 year.

Carried.

064/2026 – REMUNERATION – INCENTIVE PAY INCREASE
MOVED BY MILLER, T.

BE IT RESOLVED the Administrative Assistant receive a 1% incentive-pay increase for the 2026 year, based on 2025 hourly earnings.

Carried.

65/2026 – REMUNERATION – PAY INCREASE
MOVED BY MILLER, T.

BE IT RESOLVED CAO Fendeleit receive an additional \$5,000.00 pay increase for the 2026 year.

Carried.

066/2026 – ADMINISTRATION REPORT
MOVED BY HUBER, B.

BE IT RESOLVED the Administration Report be received as information.

Carried.

067/2026 – INFRASTRUCTURE INVESTMENT PLAN APPROVAL
MOVED BY GLACKIN, D.

BE IT RESOLVED Council acknowledge receipt of approval for Infrastructure Investment Plan Tramping Lake Causeway Culvert project for \$70,168.66 under the Canada Community-Building Fund (CCBF).

Carried.

068/2026 – LINE OF CREDIT
MOVED BY DELAINEY, J.

BE IT RESOLVED Council hereby authorizes the discontinuation and closure of the line of credit held with Innovation Federal Credit Union;

BE IT FURTHER RESOLVED CAO Fendeleit is hereby authorized to execute all required documentation for the closure of the line of credit.

Carried.

069/2026 – CORRESPONDENCE

MOVED BY HUBER, B.

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 8(b)(ii)(a) T. Glessing (2026/02/09),
- 8(b)(ii)(b) BKOTT Consulting (2026/02/27);

BE IT FURTHER RESOLVED legal counsel provide a response to the following correspondence:

- 8(b)(ii)(a) T. Glessing (2026/02/09).

Carried.

070/2026 – ADJOURN

MOVED BY SITTLER, B.

BE IT RESOLVED this meeting adjourn, time being 12:40 p.m.

Carried.

Reeve Justin Huber

CAO Valerie Fendele