



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORM NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, MARCH 20, 2025**

PRESENT

Reeve	Justin Huber	Staff	
Councillors		CAO	Valerie Fendeleit
Division No. One	Becky Huber	Foreman	Laurie Thompson
Division No. Two	Jason Delainey		
Division No. Three	Todd Miller		
Division No. Four	Evan Johnson		
Division No. Five	Daryl Glackin		
Division No. Six	Brett Sittler		
Delegation			
Duane Westgard (9:30 a.m.)			

CALL TO ORDER

A quorum being present, Reeve Huber called the meeting to order at 9:01 a.m.

CONFLICT OF INTEREST DECLARATION

Reeve Huber asked for any conflict-of-interest declaration with regard to listed agenda items.

- None declared.

Delegation:

9:03 a.m. – 9:09 a.m. Duane Westgard, Cavell Road Committee – road closures Cavell.

070/2025 –SPECIAL MEETING MINUTES

MOVED BY SITTLER, B.

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on January 28th, 2025, as circulated.

Carried.

071/2025 –REGULAR MEETING MINUTES

MOVED BY MILLER, T.

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on February 27th, 2025, as circulated.

Carried.

072/2025 – ACCOUNTS FOR PAYMENT

MOVED BY MILLER, T.

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 17297 to 17317 in the amount of \$40,835.78.
2. electronic payments numbered 1311 to 1320 totalling \$57,586.33.

Carried.

073/2025 – FINANCIAL STATEMENT

MOVED BY DELAINEY, J.

BE IT RESOLVED Council accepts the Statement of Financial Position for the month of February, 2025, as presented.

Carried.

074/2025 – BANK RECONCILIATION

MOVED BY HUBER, B.

BE IT RESOLVED Council acknowledges the February 28, 2025 Bank Reconciliation balances as follows:

Chequing Account Operating	\$2,079,460.43
Savings Account	\$1,061,544.00
Fire Dpt. Capital Account	\$136,440.38
Total Cash	<u>\$3,277,444.81</u>

Carried.

075/2025 – ADMINISTRATION REPORT

MOVED BY JOHNSON, E.

BE IT RESOLVED the Administration Report be received as information.

Carried.

9:43 a.m. Laurie Thompson, Foreman, entered Council Chambers.

076/2025 – BYLAW 2025-01 – SECOND READING

MOVED BY MILLER, T.

BE IT RESOLVED Bylaw No. 2025-01, being a Road Closure and Road Allowance Leasing Bylaw of the Rural Municipality of Reford No. 379 be read a second time.

Carried.

077/2025 – BYLAW 2025-01 – THIRD READING

MOVED BY HUBER, B.

BE IT RESOLVED Bylaw No. 2025-01, being a Road Closure and Road Allowance Leasing Bylaw of the Rural Municipality of Reford No. 379 be read a third time and adopted.

Carried.

076/2025 – ROAD COMMITTEE: LIST OF APPOINTMENTS - 2025

MOVED BY JOHNSON, E.

BE IT RESOLVED Councillor Brett Sittler, the Chief Administrative Officer and Foreman be appointed to the Road Committee, in accordance with s. 16 *The Municipalities Regulations*;

BE IT FURTHER RESOLVED the List of Appointments be amended accordingly and hereto attached to these minutes.

Carried.

077/2025 – MAINTENANCE REPORT

MOVED BY GLACKIN, D.

BE IT RESOLVED the Maintenance Report be received as information.

Carried.

078/2025 – GRAVEL SUPPLY & STOCKPILE RFP 379-2025-01

MOVED BY JOHNSON, E.

BE IT RESOLVED Council accept the proposal submitted by JDL Underground Ltd. for the cumulative amount to not exceed \$166,500 + applicable taxes for crushing and stockpiling approximately 10,000 cubic yards of Type 106 gravel.

Carried.

079/2025 – BYLAW 2025-02 – SECOND READING

MOVED BY MILLER, T.

BE IT RESOLVED Bylaw No. 2025-02, being a Rural Addressing Bylaw of the Rural Municipality of Reford No. 379 be read a second time.

Carried.

080/2025 – BYLAW 2025-02 – THIRD READING

MOVED BY GLACKIN, D.

BE IT RESOLVED Bylaw No. 2025-02, being a Rural Addressing Bylaw of the Rural Municipality of Reford No. 379 be read a third time and adopted.

Carried.

081/2025 – BUILDING INSPECTOR: LIST OF APPOINTMENTS - 2025

MOVED BY HUBER, B.

BE IT RESOLVED Council appoint the following building officials, Construction Code Authority (CCASK):

<u>Inspector Name</u>	<u>Class</u>	<u>Licence #</u>	<u>Inspector Name</u>	<u>Class</u>	<u>Licence #</u>
Ryan Shepherd	BOL-3	BOL360	Janelle Cox	BOL-2R	BOL845
Chris Gates	BOL-3	BOL105	Jerry Wintonyk	BOL-1	BOL517
Karly Heatcoat	BOL-3	BOL421	Virginia Shepley	BOL-3	BOL517
Rashel Gervais	BOL-3	BOL307	Dan Knutson	BOL-3	BOL112
Ryan Paquette	BOL-3	BOL314	Dale Wagner	BOL-2	BOL035
Raymond Hummeny	BOL-2R	BOL635	Dwayne Williams	BOL-2	BOL112
Ben McLeod	BOL-2R	BOL805			

BE IT FURTHER RESOLVED the List of Appointments be amended accordingly and hereto attached to these minutes.

Carried.

Council Forum: Councillors gave verbal reports.

082/2025 – IN-CAMERA SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move into a closed session to receive advice from officials and discuss legal matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 11:16 a.m.

Carried.

Present: Reeve Huber, J.; **Councillors:** Huber, B., Delainey, J., Miller, T., Johnson, E., Sittler, B.; **CAO** Fendeleit; **Foreman** Thompson.

11:16 a.m. Councillor Glackin exited Council Chambers.

11:35 a.m. Foreman Thompson exited Council Chambers.

12:13 p.m. Councillor Glackin entered Council Chambers.

083/2025 – RESUME OPEN SESSION

MOVED BY DELAINEY, J.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:13 p.m.

Carried.

084/2025 – ADMINISTRATION SERVICES

MOVED BY SITTLER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:13 p.m.

Carried.

085/2025 – CORRESPONDENCE

MOVED BY MILLER, T.

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 8(b)(iii)(a)- Ministry Government Relations (25/03/05);

BE IT FURTHER RESOLVED the following correspondence, having being circulated and/or dealt with be acknowledged as information received:

- 8(b)(iii)(b)- Duane Westgard (25/03/05),
- 8(b)(iii)(c)- Duane Westgard (25/03/10),
- 8(b)(iii)(d)- Reford Gate Gazette/Pamela Michaels (25/03/12).

Carried.

086/2025 - REPLY

MOVED BY HUBER, B.

BE IT RESOLVED Administration provide a response regarding Correspondence items 8(b)(iii)(b) and 8(b)(iii)(c).

Carried.

087/2025 – EMAIL ACCOUNT AUTHORIZATION

MOVED BY HUBER, B.

BE IT RESOLVED in accordance with s. 111 *The Municipalities Act*, CAO Fendeleit is hereby authorized to obtain and use administrator-level password access to municipal email accounts.

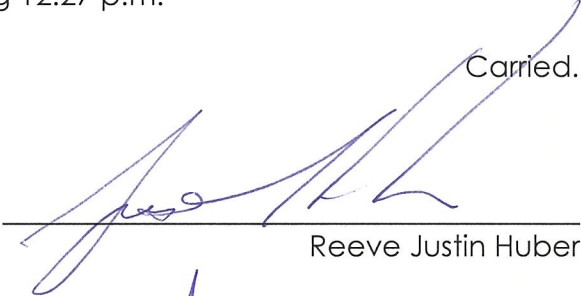
Carried.

088/2025 - ADJOURN

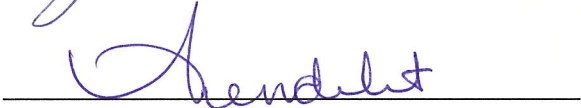
MOVED BY SITTLER, B.

BE IT RESOLVED this meeting adjourn, time being 12:27 p.m.

Carried.



Reeve Justin Huber



CAO Valerie Fendeleit