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**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE RURAL MUNICIPALITY OF REFORM NO. 379  
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN  
THURSDAY, October 16, 2025**

**PRESENT**

|                    |               |                                   |                   |
|--------------------|---------------|-----------------------------------|-------------------|
| Reeve:             | Justin Huber  | Staff:                            |                   |
| Councillors:       |               | CAO                               | Valerie Fendeleit |
| Division No. One   | Becky Huber   | Foreman                           | Laurie Thompson   |
| Division No. Two   | Jason Delaine |                                   |                   |
| Division No. Three | Todd Miller   |                                   |                   |
| Division No. Four  | Evan Johnson  | Delegation(s):                    |                   |
| Division No. Five  | Daryl Glackin | Will Brooks, Parrish & Heimbecker |                   |
| Division No. Six   | Brett Sittler | (11:45 a.m.)                      |                   |

**CALL TO ORDER**

A quorum being present, Reeve Huber called the meeting to order at 8:02 a.m.

**CONFLICT OF INTEREST DECLARATION**

- None declared.

**243/2025 –REGULAR MEETING MINUTES**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council approve the minutes of the Regular Meeting held on September 11, 2025 as presented

Carried.

**244/2025 – ACCOUNTS FOR PAYMENT**

**MOVED BY MILLER, T.**

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 17519 to 17541 in the amount of \$40,315.50.
2. electronic payments numbered 1383 to 1394 totalling \$118,493.99.

Carried.

**245/2025 – ACCOUNTS FOR PAYMENT - STREET MAINTENANCE**

**MOVED BY HUBER, B.**

BE IT RESOLVED Administration issue a letter of regret to the property owner of Parcel N Plan 102367289 (SE-32-39-19-3, SW-32-39-19-3) regarding request for reimbursement of maintenance costs associated with a street beyond the boundary of the municipality.

Carried.

**246/2025 – FINANCIAL STATEMENT**

**MOVED BY DELAINEY, J.**

BE IT RESOLVED Council accept the Statement of Financial Position for the month of September, 2025, as presented.

Carried.

*Handwritten initials: JH*

**247/2025 – BANK RECONCILIATION**

**MOVED BY JOHNSON, E.**

BE IT RESOLVED Council acknowledges the September 30<sup>th</sup>, 2025 Bank Reconciliation balances as follows:

|                            |                              |
|----------------------------|------------------------------|
| Chequing Account Operating | \$2,883,061.92               |
| Savings Account            | \$1,078,770.91               |
| Fire Dpt. Capital Account  | \$138,654.56                 |
| <b>Total Cash</b>          | <b><u>\$4,100,487.39</u></b> |

Carried.

**248/2025 – OPEN DIRECT DEPOSIT ACCOUNT & TRANSFER FUNDS**

**MOVED BY HUBER, B.**

WHEREAS, a separate bank account is required to facilitate direct deposit of funds received in relation services provided by Welltraxx to process oil and gas development permitting, including application, well drilling licenses, and associated fees; AND

WHEREAS, the new bank account requires a minimum balance of seven thousand dollars (\$7,000.00) to avoid service charges;

BE IT RESOLVED Reeve Huber and CAO Fendelet are authorized to open and execute documents for a separate bank account with Innovation Federal Credit Union designated for direct deposits for permits processed through Welltraxx;

BE IT FURTHER RESOLVED CAO Fendelet is authorized to transfer the sum of seven thousand dollars (\$7,000.00) from the RM's chequing account to the new bank account to meet the minimum requirement.

Carried.

9:45 a.m. Foreman Laurie Thompson entered council chambers

**249/2025 – ADMINISTRATION REPORT**

**MOVED BY DELAINEY, J.**

BE IT RESOLVED the Administration Report be received as information.

Carried.

**250/2025 – IN-CAMERA SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move into a closed session to receive advice from officials pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 9:49 a.m.

Carried.

Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Johnson, E., Glackin, D., Sittler, B.; CAO Fendelet; Foreman Thompson.

9:49 a.m. James Alexander, Alexander Trucking entered council chambers.

10:23 a.m. James Alexander, Alexander Trucking exited council chambers.

10:43 a.m. Fred Boisvert, JDL Underground Ltd. entered council chambers.

10:59 a.m. Fred Boisvert, JDL Underground Ltd. exited council chambers.

11:00 a.m. Davey Dunlop, Big Rock Trucking entered council chambers.

11:27 a.m. Davey Dunlop, Big Rock Trucking exited council chambers.

**251/2025 – RESUME OPEN SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 11:40 a.m.

Carried.

11:45 a.m. Will Brooks, Parrish & Heimbecker entered council chambers (via electronically).

11:47 a.m. Will Brooks, Parrish & Heimbecker exited council chambers.

**252/2025 – GRAVEL CRUSH, STOCKPILE & SPREAD PROPOSAL**

**MOVED BY MILLER, T.**

WHEREAS, Council received proposals for the supplying of gravel services including the crushing, stockpiling of approximately 20,000 yds<sup>3</sup> of ¾" traffic gravel and/or the spreading of gravel (quantity to be determined) for the upcoming year(s);

BE IT RESOLVED Council accepts the proposal \$17.00/yd<sup>3</sup> crushing rate and \$0.43/loaded mile spreading rate from JDL Underground Ltd.

Carried.

**253/2025 – GRAVEL EXCAVATION & CRUSHING**

**MOVED BY MILLER, T.**

WHEREAS, the RM of Reford requires gravel excavation from Range Road 3202 from Township Road 391 to Township Road 392 and crushing of excavated material;

BE IT RESOLVED the RM engage J. Alexander Trucking Ltd. to perform gravel excavation and reclamation of Range Road 3202 from Township Road 391 to Township Road 392, additionally crushing of the excavated material;

BE IT RESOLVED Reeve Huber and CAO Fendeleit are authorized to finalize and execute the agreement with J. Alexander Trucking Ltd.

Carried.

**254/2025 – NATIONAL ROAD RESILIENCE PROJECT**

**MOVED BY HUBER, B.**

WHEREAS, the National Road Resilience Project – Climate Ready Infrastructure Service (CRIS) Program support municipalities in developing climate-resilient infrastructure and strengthening long-term sustainability of key transportation assets;

BE IT RESOLVED Council authorizes administration to submit an application to the National Road Resilience Project – (CRIS) Program for expertise support for climate risk assessment, design options and resilience recommendations for the municipality's primary transportation route(s).

Carried.

**255/2025 – IN-CAMERA SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move into a closed session to discuss personnel matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 11:59 a.m.

Carried.

Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Johnson, E., Glackin, D., Sittler, B.; CAO Fendeleit; Foreman Thompson.

**256/2025 – RESUME OPEN SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:30 p.m.

**257/2025 – FOREMAN REPORT**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED the verbal Foreman Report be received as information.

Carried.

**258/2025 – GRID 771 – CAUSEWAY TENDER**

**MOVED BY JOHNSON, E.**

WHEREAS, Council for the Rural Municipality of Tramping Lake No. 380 accepted the bid from Neetah Construction Ltd in the amount of \$404,926.00 for the replacement of the culvert at the causeway on Grid 771;

BE IT RESOLVED Council also accept the bid;

BE IT FURTHER RESOLVED Reeve Huber and CAO Fendelet are authorized to execute all documents relating to the contract.

Carried.

12:40 p.m. Reeve Huber recessed council meeting for lunch.

12:40 p.m. Foreman Thompson exited council chambers.

1:05 p.m. Reeve Huber reconvened council meeting.

**259/2025 – IN-CAMERA SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move into a closed session to discuss legal and strategic planning matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 1: 26 p.m.

Carried.

Present: Reeve Huber, J.; Councillors: Huber, B., Delainey, J., Miller, T., Johnson, E., Glackin, D., Sittler, B.; CAO Fendelet.

1:30 p.m. Gregory Law joined council meeting via electronically.

**260/2025 – RESUME OPEN SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 2:04 p.m.

Carried.

**261/2025 – FARMING WITHIN ROAD ALLOWANCES POLICY**

**MOVED BY MILLER, T.**

BE IT RESOLVED Council approve Farming Within Road Allowances Policy SER-005-001.

Carried.

**262/2025 – ROAD ALLOWANCE CLOSURE AND LEASE**

**MOVED BY JOHNSON, E.**

WHEREAS, Council considered to close and renew the lease of the road allowance: Range Road 3182 from Township Road 384 north ½ mile abutting the SW ¼ of Section 26, Township 38, Range 18 W3M;

BE IT RESOLVED Council approve the closure and lease of the above-mentioned road allowance.

Defeated.

**263/2025 – BYLAW 2025-13 – SECOND READING**

**MOVED BY HUBER, B.**

BE IT RESOLVED Bylaw No. 2025-13, being a Bylaw of the Rural Municipality of Reford No. 379 to Establish a Public Notice Policy be introduced and read a second time.

Carried.

**264/2025 – BYLAW 2025-13 – THIRD READING AND ADOPTION**

**MOVED BY SITTler, B.**

BE IT RESOLVED Bylaw No. 2025-13, being a Bylaw of the Rural Municipality of Reford No. 379 to Establish a Public Notice Policy be read a third time and adopted.

Carried.

**265/2025 – BYLAW 2025-14 – INTRODUCTION AND FIRST READING**

**MOVED BY DELAINEY, J.**

BE IT RESOLVED Bylaw No. 2025-14, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Speed Limit Bylaw be introduced and read a first time.

Carried.

**266/2025 – BYLAW 2025-14 – SECOND READING**

**MOVED BY JOHNSON, E.**

BE IT RESOLVED Bylaw No. 2025-14, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Speed Limit Bylaw be read a second time.

Carried.

**267/2025 – BYLAW 2025-14 – RECEIVE THREE READINGS**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED Bylaw No. 2025-14, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Speed Limit Bylaw receive three readings.

Unanimously Carried.

**268/2025 – BYLAW 2025-14 – THIRD READING & ADOPTION**

**MOVED BY MILLER, T.**

BE IT RESOLVED Bylaw No. 2025-14, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Speed Limit Bylaw be read a third time and adopted.

Carried.

**269/2025 – BYLAW 2025-15 – INTRODUCTION AND FIRST READING**

**MOVED BY HUBER, B.**

BE IT RESOLVED Bylaw No. 2025-15, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Council Procedure Bylaw be introduced and read a first time.

Carried.

**270/2025 – BYLAW 2025-15 – SECOND READING**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED Bylaw No. 2025-15, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Council Procedure Bylaw be read a second time.

Carried.

**271/2025 – BYLAW 2025-15 – RECEIVE THREE READINGS**

**MOVED BY JOHNSON, E.**

BE IT RESOLVED Bylaw No. 2025-15, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Council Procedure Bylaw receive three readings.

Unanimously Carried.

**272/2025 – BYLAW 2025-14 – THIRD READING & ADOPTION**

**MOVED BY SITTler, B.**

BE IT RESOLVED Bylaw No. 2025-14, being a Bylaw of the Rural Municipality of Reford No. 379 to establish a Council Procedure Bylaw be read a third time and adopted.

Carried.

**273/2025 – CORRESPONDENCE**

**MOVED BY GLACKIN, D.**

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 8(b)(iv)(b) K. Halter (2025/10/02);
- 8(b)(iv)(d) Water Security Agency (2025/10/06);

BE IT FURTHER RESOLVED the following correspondence, having been circulated and/or dealt with be acknowledged as information received without further comment being issued:

- 8(b)(iv)(a) CUPW (2025/09/24);

BE IT FURTHER RESOLVED Administration provide a response to the following correspondence:

- 8(b)(iv)(c) RM of Buffalo No. 409 (2025/10/02).

Carried.

**274/2025 – IN-CAMERA SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move into a closed session to discuss legal matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 3:50 p.m.

Carried.

**Present:** Reeve Huber, J.; **Councillors:** Huber, B., Delainey, J., Miller, T., Johnson, E., Sittler, B.; **CAO Fendelet.**

**3:50 p.m. Councillor Glackin exited council chambers.**

**275/2025 – RESUME OPEN SESSION**

**MOVED BY HUBER, B.**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 4:08 p.m.

Carried.

**276/2025 – ADJOURN**

**MOVED BY SITTLER, B.**

BE IT RESOLVED this meeting adjourn, time being 4:08 p.m.

Carried.

  
Reeve Justin Huber

  
CAO Valerie Fendelet