

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORD NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, AUGUST 14, 2025**

PRESENT

Reeve	Justin Huber	Staff	
Councillors		CAO	Valerie Fendelet
Division No. One	Becky Huber	Foreman	Laurie Thompson
Division No. Two	Jason Delainey		
Division No. Three	Todd Miller		
Division No. Four	Evan Johnson	Delegation(s):	
Division No. Five	Daryl Glackin	Tammy Gerlinsky (8:01 a.m.)	
Division No. Six	Brett Sittler		

CALL TO ORDER

A quorum being present, Reeve Huber called the meeting to order at 7:59 a.m.

8:01 a.m. – 8:02 a.m. Tammy Gerlinsky regarding disposition of municipal land NE 14-38-19 W3M Plan FJ7302 Ext. 1 (1.99 acres).

CONFLICT OF INTEREST DECLARATION

- None declared.

195/2025 –REGULAR MEETING MINUTES

MOVED BY MILLER, T.

BE IT RESOLVED Council approve the minutes of the Regular Meeting held on July 10, 2025 with the following amendment to Resolution 187/2025 striking “un”.

Carried.

196/2025 – ACCOUNTS FOR PAYMENT

MOVED BY HUBER, B.

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 17452 to 17478 in the amount of \$97,958.70.
2. electronic payments numbered 1360 to 1371 totalling \$128,640.79.

Carried.

197/2025 – FINANCIAL STATEMENT

MOVED BY DELAINEY, J.

BE IT RESOLVED Council accept the Statement of Financial Position for the month of July, 2025, as presented.

Carried.

198/2025 – BANK RECONCILIATION

MOVED BY HUBER, B.

BE IT RESOLVED Council acknowledges the July 31st, 2025 Bank Reconciliation balances as follows:

Chequing Account Operating	\$1,638,918.03
Savings Account	\$1,073,925.44
Fire Dpt. Capital Account	\$138,031.77
Total Cash	<u>\$2,850,875.24</u>

Carried.

199/2025 – IN-CAMERA SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move into a closed session to receive advice from officials pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 8:17 a.m.

Carried.

Present: Reeve Huber, J.; **Councillors:** Huber, B., Delaine, J., Miller, T., Johnson, E., Glackin, D., Sittler, B.; CAO Fendelet; Foreman Thompson.

8:17 a.m. Reeve Huber and CAO Fendelet exited council chambers.

8:27 a.m. CAO Fendelet entered council chambers.

8:30 a.m. Reeve Huber entered council chambers.

9:38 a.m. Foreman Thompson exited council chambers.

200/2025 – RESUME OPEN SESSION

MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 10:15 a.m.

Carried.

201/2025 – MAINTENANCE REPORT

MOVED BY JOHNSON, E.

BE IT RESOLVED the Maintenance Report be received as information.

Carried.

202/2025 – ADMINISTRATION REPORT

MOVED BY HUBER, B.

BE IT RESOLVED the Administration Report be received as information.

Carried.

203/2025 – GRAVEL SUPPLY - TENDER

MOVED BY MILLER, T.

BE IT RESOLVED Administration prepare and issue a tender for the crushing of 20,000 yds³ Traffic Gravel.

Carried.

204/2025 – EMO COORDINATOR

MOVED BY GLACKIN, D.

BE IT RESOLVED Council acknowledge the resignation of the EMO Coordinator;

BE IT FURTHER RESOLVED the List of Appointments – 2025 be amended to reflect the vacancy, hereto attached forming part of the minutes.

Carried.

205/2025 – ACCOUNTS PAYABLE MODULE

MOVED BY HUBER, B.

BE IT RESOLVED Council approves the purchase of the Accounts Payable Multi-Batch Module from Munisoft for a cost of \$149.00 plus applicable taxes.

Carried.

206/2025 – OPTIONPAY & CLOVER PAYMENT SYSTEMS

MOVED BY JOHNSON, E.

BE IT RESOLVED Council authorize the Reeve and CAO to execute agreements with OptionPay and Clover to facilitate expanded payment options for ratepayers through electronic payment systems.

Carried.

207/2025 – PRE-APPROVAL FINANCING

MOVED BY HUBER, B.

BE IT RESOLVED Council decline \$800,000 pre-approved financing offered by Innovation Federal Credit Union.

Carried.

208/2025 – H2SAFETY NOTIFY SYSTEM

MOVED BY DELAINEY, J.

WHEREAS the RM's of Buffalo and Reford are no longer cost-sharing subscription fees for the H2Safety notification system;

BE IT RESOLVED the RM of Reford discontinue services effective immediately.

Carried.

209/2025 – SEISMIC TESTING

MOVED BY MILLER, T.

BE IT RESOLVED Council approves for seismic testing on municipal land SW 16-37-20 W3M;

BE IT FURTHER RESOLVED Council authorizes the Reeve and CAO to execute the agreement with Harbinger Exploration.

Carried.

210/2025 – PROPERTY TRANSFER

MOVED BY HUBER, B.

WHEREAS the landowner(s) is/are willing to transfer title of land described as Lots 4-7 Block 6 Plan G423 back to the RM of Reford; AND

WHEREAS Council agrees to accept the transfer of the above-mentioned land, provided the title is transferred free and clear of all encumbrances;

BE IT RESOLVED the CAO be authorized to execute all documents necessary to complete transfer of title.

Carried.

211/2025 – PROPERTY TRANSFER

MOVED BY SITTLER, B.

WHEREAS the landowner(s) is/are willing to transfer title of land described as Lots 8-11 Block 4 Plan G374 and Lot 3 Block 6 Plan G423 back to the RM of Reford; AND

WHEREAS Council agrees to accept the transfer of the above-mentioned land, provided the title is transferred free and clear of all encumbrances;

BE IT RESOLVED the CAO be authorized to execute all documents necessary to complete transfer of title.

Carried.

212/2025 – COUNCIL MEETING RESCHEDULE

MOVED BY GLACKIN, D.

BE IT RESOLVED the date for the next regular meeting of council be moved from October 9, 2025 to October 16, 2025, 8:00 a.m.

Carried.

213/2025 – RESPONSE TO CORRESPONDENCE

MOVED BY GLACKIN, D.

BE IT RESOLVED Administration provide follow-up communication to the following correspondence: G. Herle – RM Culverts 25 (2025-06-06).

Carried.

214/2025 – DISPOSITION MUNICIPAL LAND

MOVED BY GLACKIN, D.

BE IT RESOLVED the topic the disposition of municipal land NE 14-38-19-3 Plan FJ7302 Ext. 1 be tabled for discussion to the regular meeting of council in November, 2025.

Carried.

11:50 a.m. Reeve Huber recessed council meeting for lunch.

12:20 p.m. Reeve Huber reconvened council meeting.

215/2025 – BYLAW 2025-12 – INTRODUCTION AND FIRST READING

MOVED BY MILLER, T.

BE IT RESOLVED Bylaw No. 2025-12, being a Bylaw of the Rural Municipality of Reford No. 379 to Amend Zoning Bylaw 1-2017 be introduced and read a first time.

Carried.

216/2025 – CANADIAN PUBLIC SECTOR ACCOUNTING STANDARDS COMPLIANCE

MOVED BY JOHNSON, E.

WHEREAS Canadian Public Sector Accounting Standards require municipalities to identify buildings containing asbestos and estimate the cost of remediation for financial reporting purposes;

BE IT RESOLVED directs Administration to arrange for an estimate for the identification and remediation of asbestos in municipal buildings, including the jointly owned municipal office building; AND

BE IT FURTHER RESOLVED a request be made to the RM of Buffalo No. 409 to cost share the estimate and any related expenses proportionate to ownership of the municipal office.

Carried.

216/2025 – TARGETED SECTOR SUPPORT INITIATIVE

MOVED BY MILLER, T.

BE IT RESOLVED the RM of Reford No. 379 supports an application for Targeted Sector Support (TSS) Initiative cost-shared grant for future capacity building and/or regional cooperation initiative in partnership with the Town of Biggar; AND

BE IT FURTHER RESOLVED Council agrees to meet the legislated standards, to meet the terms and conditions of the TSS Initiative cost-shared grant and to fund the municipal share of the Governance Essentials for Municipal Sector course project.

Carried.

218/2025 – CORRESPONDENCE

MOVED BY DELAINEY, J.

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records 8(b)(iii):

- (a) Jenson Stromberg – 2024 Audit (25/10/10),
- (b) Ombudsman Sask. (25/07/011); AND

BE IT FURTHER RESOLVED the following correspondence, having being circulated and/or dealt with be acknowledged as information received without comment being issued:

- (a) Jenson Stromberg – 2024 Audit (25/10/10),
- (c) WCMGC (2025/07/16).

Carried.

12:57 p.m. Councillor Glackin exited council chambers.

219/2025 – IN-CAMERA SESSION
MOVED BY HUBER, B.

BE IT RESOLVED Council move into a closed session to receive advice from officials and discuss legal matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 1:00 p.m.

Carried.

Present: Reeve Huber, J.; **Councillors:** Huber, B., Delaine, J., Miller, T., Johnson, E., Sittler, B.; **CAO Fendelet; McKercher Law (via virtual meeting).**

1:55 p.m. McKercher Law exited council meeting.
2:18 p.m. Councillor Glackin entered council chambers.

220/2025 – RESUME OPEN SESSION
MOVED BY HUBER, B.

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 2:18 p.m.

Carried.

221/2025 - ADJOURN
MOVED BY SITTLER, B.

BE IT RESOLVED this meeting adjourn, time being 2:18 p.m.

Carried.

Reeve Justin Huber

CAO Valerie Fendelet